



PREPARE THE SETTING UP OF A VIRTUAL ONE-STOP-SHOP, CONNECTING ALL THE BUSINESS REGULATORY AUTHORITIES IN SEYCHELLES

SENSITIZATION WORKSHOP

**Victoria 24th and 25th January 2012
Venue: International Conference Centre of Seychelles**

REGISTRATION FORM

Please fill in this form and return it by 5 January 2012 to TRADES Centre by e mail to Evengelista Mudzonga on tradescentre@gmail.com and Lovelyne Mhiti on tradesc@tradecentre.co.zw

This is to confirm that

- I will attend the Workshop
- I will not attend the Workshop

In case of participation, please provide the following information:

- 1. Full Names of Delegate:** Prof/Dr/Mr/Mrs/Ms*:
(*Delete whichever does not apply)
- 2. Organization:**
- 3. Position:**
- 4. Country of Origin:**
- 5. Indicate if you:**

- wish the organizers to arrange and pay for your accommodation
- prefer to handle accommodation on your own

6. Contact Details:

Office Telephone No.: Fax No.:

Mobile phone: E-mail:

Physical Address:

Post Office Box:





- 7. **Date of Arrival at the Workshop** :.....
- 8. Date of Departure from the conference.....

9. Transport Requirements

Please note that delegates either based in towns outside Mahe' Island or outside Seychelles where the workshop is being held are eligible for transport assistance. This will be in the form of a reasonable transport reimbursement against expenditure actually incurred. Evidence of expenditure incurred will be required for reimbursement. Please complete the following:

9.1 I shall/will not require an air ticket

YES	NO
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9.2 I shall require/will not require assistance with local transport (Please tick as appropriate):

YES	NO
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9.3 If you ticked YES, please give details below:
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9.4 I shall require to cover a return journey from my town/area of residence, named:

..... which is about :kms from the town where the workshop is being held.

9.5 My requirements are for the reimbursement of my transport costs, estimated for the return journey as: SCR.....

10. Accommodation Requirements

Accommodation will be provided for sponsored participants that reside outside Victoria where the workshop will be held. For such delegates, the workshop organisers will cover the cost of bed and breakfast, paid directly to the approved hotel or lodge. Eligible participants will also be eligible for an "out-of-pocket" allowance to cover basic incidentals and dinner whilst in residence at the hotel/lodge over the duration of the workshop.

Please note that the workshop organisers will only pay for accommodation for a maximum period covering the night before the start of the workshop and the night of the last day of the workshop.

11. Signature

